



Report to County Services Committee of Lee County Board

June 12, 2023 | 9:00 AM

1) DEVELOPMENTS

a) Reagan Mass Transit District

- (1) **RMTD Governing Board held its third meeting the evening of June 8.**
- (2) Officers of the Governing Board are:
 - (a) Jeremy Englund, President
 - (b) Greg Sparrow, Vice President
 - (c) Aaqil Khan, Treasurer
 - (d) Other Members of the Board – Larry Callant and Ermir Ramadani
- (3) RMTD Attorneys and the State's Attorney's Office are continuing work on the Definitive Agreement, which outlines the transition of assets from Lee County to the MTD.
- (4) LOTS (including its attorneys), State's Attorney, and the Lee County Treasurer's Office will meet on Friday, June 30th to discuss the transfer of funding in the Public Transportation Account (PTA).
- (5) Staff are continuing to work on paperwork associated with forming the Reagan Mass Transit District. This includes the development of various policies and procedures.
 - (a) Title VI revision
 - (b) Financial Procedures/Policies
 - (c) Employee Handbook
 - (d) Employee benefits (health insurance, IMRF, etc.)

b) Title VI Plan / LOTS

- (1) **LOTS has revised its Title VI Plan and it is being forwarded to the full Lee County Board for its consideration this month.**
- (2) A couple of the revisions came about from the recent Compliance Review by IDOT in November, 2022.
- (3) The Title VI Plan is attached to this report.

c) Budget Development for FY 2024 (July 1, 2023 – June 30, 2024)

- (1) **IDOT will be moving to two-year agreements starting in FY 2025 (July 1, 2024).**
 - (a) 5311/5311F Contracts will be the first to move to the two-year agreements.
 - (b) IDOT will transition DOAP (Downstate Operating Assistance Program) contracts to two-year agreements starting in FY 2026 (July 1, 2025).
- (2) FY 2024 applications have been submitted to IDOT.
 - (a) IDOT expects to execute FY 2024 contracts by no later than July 1, 2023
- (3) Contractual amounts for FY 2024 are as follows:
 - (a) 5311 Contract: \$282,700 *
 - (b) 5311F Contract (I-88): \$1,100,000 *
 - (c) 5311F Contract (I-39): \$929,606 *
 - (d) DOAP Contract: \$1,555,840

* These are being combined into a single contract by IDOT

d) Rides provided during May, 2023

- (1) **# OF RIDES: 6,315**
- (2) **SERVICE HOURS: 1,922**
- (3) **MILES OF SERVICE: 51,824**
- (4) **FUEL COST: \$24,556**

e) 840 rides week of May 29, 2023 compared to 758 one year ago

- (1) **10.8% increase from one year ago.**

f) Electric Vehicles and EV Infrastructure

- (1) **LOTS collaborated with IDOT on a federal proposal to the Low/No Emission Grants.**
 - (a) No word from Washington D.C. on this application.

- (b) Proposal was submitted to USDOT by April 13, 2023 deadline
 - (c) This will allow for the procurement of additional electric vehicles.
 - (2) A secondary opportunity for EV infrastructure (charging stations) may be available via a federal USDOT grant being considered by Lee County.
 - (3) LOTS has submitted the order for two (2) electric vehicles to the Michigan Department of Transportation. IDOT promoted this relationship, as it does not currently have electric vehicles on its state vehicle contract, although they will likely add EVs in the near future.
- g) Vehicle Disposal Approved by IDOT**
- i) IDOT has given its approval to the disposal of nine (9) existing vehicles of LOTS/Lee County**
 - ii) This disposal means LOTS/Lee County will have direct control over these vehicles, several of which are beyond repair and will be sold for junk.
 - iii) The other vehicles may continue to be used in the system and/or sold out right with the profits going to operational needs of the system.
- h) Architectural/Engineering Firm / Oregon facility construction**
- i) Pre-award concurrence has been received from IDOT. Larson and Darby, an architectural firm out of Rockford has been secured for the A&E process.
 - ii) Architectural and Engineering firm will provide two (2) design options for Oregon facility
 - iii) This project is part of LOTS application under REBUILD Round 1
- i) Architectural/Engineering Firm / Addition to Dixon Facility**
- i) An architectural and engineering firm – Willett Hoffman – was selected for the addition project on to the Reagan Transit Center.
 - ii) Project includes development of new offices at Reagan Transit Center and secured file room/storage room. Geothermal and Solar technologies will be incorporated into complex
 - iii) This project is part of LOTS application under REBUILD Round 2
- j) City of Rochelle Feasibility Study / Technical Assistance Grant (Awarded) from IDOT**
- i) Public Notice for the hiring of Senior Consultant for TA/Rochelle has been published. Two-year project for Rochelle and the feasibility of developing a fixed route for public transportation.
- k) City of Dixon Feasibility Study / Technical Assistance Grant (Awarded) from IDOT**
- i) Executed contract for \$79,000 grant has been completed
 - ii) Two-year grant project to complete feasibility study for fixed route in Dixon

2) OPERATIONAL AND CAPITAL RELATED DEVELOPMENTS

- a) Capital Funding / REBUILD Round 1**
- i) Application includes Construction of new Oregon location
 - ii) Furnishings and equipment for Oregon facility
 - iii) Implementation of video surveillance cameras into 17 of LOTS' buses and minivans (completed)
 - iv) Three (3) new buses (Ford transit type vehicles)
- b) Capital Funding / REBUILD Round 2**
- (1) Notice of State Award being processed by IDOT
 - (2) LOTS Proposal will allow for the following:
 - (a) Two electric vehicles for use in the LOTS system
 - (b) Three (3) new offices at Reagan Transit Center and secured file room/storage room
 - (c) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
 - (d) Geothermal and Solar technologies will be incorporated into complex
- c) REBUILD Round 3**
- i) IDOT announced that Lee County/LOTS will receive \$62,500 for the purchase of 2 service vehicles
 - ii) The original proposal included the following:
 - (1) Add 72-feet onto the existing bus barn at Reagan Transit Center,
 - (a) This will provide for an additional twelve (12) slots for buses
 - (2) Add another bay onto the existing mechanical building
 - (3) Purchase service vehicles including one for maintenance

